



De Luz Community Services District

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BOARD OF DIRECTORS
MICHAEL ADAMS
GENE BIANCHI
BRYAN BUESCHER
SUSAN EGGE
STEVE RUBIN

GENERAL MANAGER
ROB HOLMES

MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS April 20, 2011 6:00 P.M.

A. Call to Order & Roll Call

A Regular Meeting of the De Luz Community Services District was held at the De Luz Community Services District Office commencing at 6:00 p.m. on April 20, 2011. Present at the meeting were the following Directors:

Director Adams
Director Bianchi
Director Buescher
Director Egge
Director Rubin

General Manager Holmes, Assistant Secretary Ruzek, and General Counsel Jackson were also present.

President Rubin led the flag salute.

B. Sheriff

Deputy Folia gave the Sheriff's Report for March 2011 and updated the Board on April activities. The written reports for February and March are on file with the District.

C. Public Comment

None.

D. Information Only

The Board received the March Financial Reports and the Statement of

Investment Policy.

E. Consent Calendar

Director Egge requested that General Fund Claim #11-242 - Costco for \$452.84 be removed from the Consent Calendar to be discussed as Item F.

Motion was made by Adams, seconded by Bianchi, to approve the Consent Calendar without General Fund Claim #11-242-Costco.

The motion carried unanimously.

F. General Fund Claim #11-242-Costco

Director Egge asked for clarification of the items purchased at Costco. General Manager Holmes explained that digital cameras were purchased to assist field personnel in the documentation of FEMA disaster sites.

Motion was made by Buescher, seconded by Adams, to approve General Fund Claim #11-242- Costco for \$452.84.

The motion carried unanimously.

G. Discussion of Legal Matters

General Counsel Jackson updated the Board on current legislation of interest.

H. Nomination of Candidate for CSDA Board of Directors

The Board took no action on this item.

I. Approval of Plans and Scope of Work: Rehabilitation of Via Vaquero-Phase I and VI; Camaron Road - Phase I, and a Portion of El Calamar Road (south of Lillian Lane)

General Manager Holmes presented the plans and scope of work for the Rehabilitation of Via Vaquero Road - Phase I and VI; Camaron Road - Phase I, and a Portion of El Calamar Road (south of Lillian Lane). This project has an engineer's estimate of \$713,530, and will be funded with Primary and Zone I Roadway Rehabilitation Funds.

Motion was made by Buescher, seconded by Adams, to adopt Resolution No. 11-08:

Approving the Plans and Scope of Work for the Rehabilitation of Via Vaquero Road - Phase I and VI; Camaron Road - Phase I and a Portion of El Calamar Road (south of Lillian Lane)

The motion carried unanimously.

J. Acceptance of Mountain Run Circle

General Manager Holmes explained that this road was constructed to District standards and was inspected by the District. He stated that the road is newly paved and meets all current requirements for acceptance into our system. He requested that the Board consider accepting Mountain Run Circle into the District maintained road system for maintenance beginning July 1, 2011.

Motion was made by Bianchi, seconded by Buescher, to adopt Resolution No. 11-09:

Accepting Mountain Run Circle into the Maintained Street and Road System of the De Luz Community Services District

The motion carried unanimously

K. Acceptance of Whisper Lane

General Manager Holmes explained that this road was constructed to District standards and was inspected by the District. He stated that the road is newly paved and meets all current requirements for acceptance into our system. He requested that the Board consider accepting Whisper Lane into the District maintained road system for maintenance beginning July 1, 2011.

Motion was made by Bianchi, seconded by Buescher, to adopt Resolution No. 11-10:

Accepting Whisper Lane into the Maintained Street and Road System of the De Luz Community Services District

The motion carried unanimously

L. Recommendation to Disband the Ad-Hoc Personnel Committee

General Counsel Jackson explained that the employee contract does not expire until June 30, 2012, therefore the committee is not necessary for the current year.

Motion was made by Adams, seconded by Bianchi, to dissolve the Ad-Hoc Personnel Committee for the current year

The motion carried unanimously.

M. Finance Committee Report

Director Bianchi reported that at their recent meeting, the Finance Committee discussed that the District does not have a financial liability to an employee once they retire, FEMA reimbursement zone allocation, and review of a budget and cash flow projection spreadsheet.

N. Engineering Committee Report

Director Buescher reported that at their recent meeting, the Engineering Committee discussed project priorities by zone, and the organizational grouping of FEMA large and small projects.

O. General Manager's Report

General Manager Holmes presented his written report which is on file with the District Office. He updated the Board on the progress of field site inspections conducted with FEMA and District staff; some projects worksheets have been submitted by FEMA for reimbursement.

P. Closed Session

The Board met in closed session pursuant to the provisions of Government Code §54957: Review of the performance of a public employee (General Manager).

The Board reconvened in open session.

President Rubin reported that no action was taken in closed session.

Q. Adjournment

There being no further business, President Rubin adjourned the meeting at 7:25 p.m. to the Budget Workshop scheduled for Wednesday May 11, 2011 at 6:00 p.m. at the District Office.



Rob Holmes
Secretary, Board of Directors

ATTEST:



Steve Rubin
President, Board of Directors